

MINUTES OF MEETING OF RCSI HG BOARD HELD VIA TELECONFERENCE CALL ON 8TH MAY 2020 AT 8.00AM

PRESENT: Ms. Anne Maher - AM
 Prof Anthony Cunningham - AC
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR
 Dr Donal de Buitléir - DdeB
 Mr Colm McGrattan - CMCG
 Dr Maria Wilson Browne- MWB
 Mr Douglas Keatinge - DK

IN ATTENDANCE: Mr. Ian Carter Chief Executive
 Mr Chris Kenny Chief Financial Officer
 Prof. Patrick Broe Clinical Director

APOLOGIES: N/A

<i>Opening Remarks</i>	The Chair opened the meeting.
<i>Declarations of Conflicts of Interest Item 1</i>	On enquiry from the Chair there were no conflicts of interest.
<i>Matters Arising Item 2</i>	Minutes from RCSI Hospital Group Board Meeting January 2020 will be reviewed at the July board meeting.
<i>Chair Update Item 3</i>	<p>Due to COVID-19 the RCSI Hospital Group Board Meeting in March 2020 was postponed.</p> <p>The Chair and Board congratulated the Team on their performance during the COVID-19 pandemic to date.</p> <p>The Chair also congratulated the RCSI on its important contribution to addressing the pandemic .</p> <p>RCSI Hospital Group Board The Chair noted that the terms of office of all RCSI Hospital Board Members finish in 2020. The Chair added that it is difficult to plan for the Board at this time due to the uncertainties surrounding the next Government and future plans for the health service.</p> <p>Board Effectiveness Review The Chair advised that the agreed change in format to the Board Meeting will be implemented following a return to normal work practices. Other changes recommended in the Review will also be implemented. The strongest point which arose was that the Board wants to support the CEO in whatever way possible and the Chair asked the CEO to make the Board aware of anything which would be helpful to him.</p> <p>National Hospital Group Chairs Meeting The Chair noted that the Hospital Group Chairs Meeting with Slaintecare scheduled for April 2020 did not take place due to COVID-19 [REDACTED] [REDACTED] No further meetings have been scheduled to date.</p> <p>Sláintecare Update PB advised that a meeting of the Advisory Board will take place on 27th May 2020.</p>

	<p>Chair Appointment, Beaumont Board The appointment of Ms Gillian Harford, Chair of the Beaumont Hospital Board, to the RCSI Hospital Group Board remains outstanding. Clarification is awaited regarding same.</p>																		
<p><i>CEO Report Item 4</i></p>	<p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 12.6 % increase</td> <td>March YTD YTD (n = 4522)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 8.6 % reduction</td> <td>March YTD YTD (n = 1209)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 13.3 % reduction</td> <td>March YTD YTD (n = 895)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 5.9 % increase</td> <td>March YTD YTD (n = 147)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 2.8 % increase</td> <td>March YTD YTD (n = 866)</td> </tr> <tr> <td>OPD attendances (new)</td> <td>- 4.4 % increase</td> <td>March YTD YTD (n = 1466)</td> </tr> </table> <p>- impact in terms of activity reduction - patient non attendance / patient cancellation, demonstrated from 14.03.20 onwards</p> <p>Waiting Lists:</p> <ul style="list-style-type: none"> - decrease in activity will impact waiting lists - reduction in referrals from GPs, may lead to late diagnosis with clear implications for subsequent care / management requirements <p>Finance:</p> <ul style="list-style-type: none"> - projected 0.9% deficit in 2020, assuming COVID-19 impact and other outstanding funding issues resolved - significant decrease in private patient income noted <p>HR:</p> <ul style="list-style-type: none"> - recruitment increase across all RCSI Hospital Group sites - March absenteeism 7.6% <p>Designation of Trauma Services</p> <ul style="list-style-type: none"> - no notification of outcome received to date. <p>Sláintecare (RICO's)</p> <ul style="list-style-type: none"> - an internal exercise has commenced with regard to design of new R.I.C.O, <p>COVID-19:</p> <ul style="list-style-type: none"> - on site testing for COVID-19 has been established in all RCSI Hospital Group sites with a 24 hour turn around for results - a post COVID-19 pathway has been formulated <p>Nursing Home Support:</p> <ul style="list-style-type: none"> - RCSI Hospital Group have put in place support systems to approximately 30 nursing homes with in its catchment area - this has included supplying medical, nursing, equipment and testing support when required <p>Private Hospitals:</p> <ul style="list-style-type: none"> - pathways with Bons Secours / Hermitage Private Hospitals and Beaumont / Connolly Hospitals have been established - intermediate and non-complex surgeries being undertake in these hospitals complex surgeries largely remain in existing institutions 	ED attendances (new)	- 12.6 % increase	March YTD YTD (n = 4522)	Emergency Admissions	- 8.6 % reduction	March YTD YTD (n = 1209)	Other Emergency Admissions	- 13.3 % reduction	March YTD YTD (n = 895)	Elective Admissions	- 5.9 % increase	March YTD YTD (n = 147)	Day Care attendances	- 2.8 % increase	March YTD YTD (n = 866)	OPD attendances (new)	- 4.4 % increase	March YTD YTD (n = 1466)
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<p>Finance Report Item 4</p>	<p>Finance Report</p> <ul style="list-style-type: none"> - projected 0.9% deficit for 2020 assuming outstanding funding issues, COVID-19 financial impact resolved - Significant reduction in private patient and other income as a result of COVID-19
<p>AOB</p>	<p>The Board acknowledged the hard work and dedication of management and staff in all RCSI Hospital Group sites and requested circulation of same to each site</p> <p>“New Norm”</p> <ul style="list-style-type: none"> - it is expected that the new restrictions relating to COVID-19 will have a significant impact with regards to number of surgeries performed and this will have a negative impact on waiting lists. <p>RCSI Hospital Group Media Monitoring</p> <ul style="list-style-type: none"> - DK enquired if RCSI Hospital Group has a media monitoring function and gathers media coverage relating to the Group and asked if this could be circulated to the Board Members. - the CEO confirmed that media monitoring is in place for the Group. - the Chair suggested that media circulation to Board Members could be discussed further when current pressures are eased. <p>Conclusion</p> <p>In conclusion, the Chair thanked all Board Members for attending and wished our Team safety in their ongoing work during the pandemic.</p>
<p>Date of next meeting</p>	<p>It was agreed that the next Board Meeting would take place on Friday, 10th July 2020 at 8am either online or in person as appropriate at that time.</p>

Signed: _____

Date: _____