

MINUTES OF MEETING OF RCSI HG BOARD HELD ON 17th JANUARY 2020 AT 8.00AM IN THE SIR THOMAS MYLES MEETING, RCSI

PRESENT:

Ms. Anne Maher - AM
 Prof Anthony Cunningham - AC
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR
 Dr Donal de Buitléir - DdeB
 Mr Colm McGrattan - CMCG
 Dr Maria Wilson Browne- MWB

IN ATTENDANCE:

Mr. Ian Carter	Chief Executive
Ms Sheila McGuinness	Chief Operations Officer
Mr Chris Kenny	Chief Financial Officer
Prof. Patrick Broe	Clinical Director
Mr Enda Maloney	Director of Group HR

APOLOGIES: Mr Douglas Keatinge

<i>Opening Remarks</i>	The Chair opened the meeting.
<i>Declarations of Conflicts of Interest Item 1</i>	The Chair enquired if any Board member wished to declare any conflict of interest in relation to the Agenda. No declarations declared.
<i>Approval of Minutes Item 2</i>	Minutes of the 15 th November 2019 meeting agreed.
<i>Matters Arising Item 3</i>	None
<i>Chair Update Item 4</i>	<p>Chair Appointment, Beaumont Board Ms Gillian Harford has been appointed as Chair to the Beaumont Hospital Board. It is anticipated that Ms Harford will be joining the RCSI Hospital Group Board in the near future.</p> <p>Upcoming General Election The Board discussed the possible implications for Health and Hospital Groups following the upcoming general election.</p> <p>Board Effectiveness Review Board Effectiveness Review to be undertaken. The Chair requested a discussion with Board members following meeting conclusion.</p> <p>National Hospital Group Chairs Meeting Chair to host a meeting of the Hospital Group Chairs on the 23rd January 2020, in the RCSI. Board members to revert with any items they would like raised at the meeting.</p> <p>Sláintecare Update PB advised no further meetings have been scheduled.</p> <p>Public only Contracts A new public-only consultant contracts has been announced by Minister for Health. Discussions are currently underway, no consensus or agreement has been reached to date.</p>

	<p>GP Update -Winter MWB advised it has been increasingly busy over the winter months with increased waiting times for appointments noted. Recruitment / access to diagnostics remains difficult.</p> <p>RCSI on achieving University Status The Chair congratulated RCSI on achieving University status.</p> <p>Note of thanks Chair on behalf of the Board expressed her thanks to the CEO & team for all their work and achievements over the winter months.</p>																											
<i>CEO Report Item 5</i>	<p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>ED attendances (new)</td> <td>- 2.7 % increase</td> <td>September YTD (n = 4522)</td> </tr> <tr> <td>Emergency Admissions</td> <td>- 0.6 % reduction</td> <td>September YTD (n = 281)</td> </tr> <tr> <td>Other Emergency Admissions</td> <td>- 2.0 % reduction</td> <td>September YTD (n = 536)</td> </tr> <tr> <td>Elective Admissions</td> <td>- 1.1 % increase</td> <td>September YTD (n = 110)</td> </tr> <tr> <td>Day Care attendances</td> <td>- 3.1 % increase</td> <td>September YTD (n = 3574)</td> </tr> </table> <p>Designation of Trauma Services - no notification of outcome received to date.</p> <p>Medical Council Site Visits 2019 (Q2) - accreditation for all sites awarded for a further 5 years.</p> <p>Winter Plan - integrated capital allocation confirmed in regards to Connolly and Beaumont.</p> <p>Sláintecare (RICO's) - no further update available.</p> <p>National Audit of Hospital Mortality Annual Report 2018 - report published mortality data for Irish Public Hospitals. In regard to RCSI HG, no site was an outlier for the SMR funnel plots for the six principle conditions examined</p> <p>Waiting List Performance</p> <table border="0"> <thead> <tr> <th>National v Group</th> <th>National</th> <th>RCSI Group</th> </tr> </thead> <tbody> <tr> <td>IP. DC Waiting List Dec 19 v's Dec 18</td> <td>- 4% reduction 0-12 months (n=2697) - 9% reduction 12+ months (n=944)</td> <td>- performance maintenance 0-12 months (n=4) - 48% reduction 12+ months (n=171)</td> </tr> <tr> <td>Outpatient waiting list Dec 19 v's Dec 18</td> <td>- 5% increase 0-12 months (n=18315) - 12% increase 12+ months (n=18957)</td> <td>- 10% increase 0-12 months (n=4619) - 34% reduction 12+ months (n=2711)</td> </tr> <tr> <td>GI Endoscopy waiting list</td> <td>- 8% increase 0-12 months (n=3169) - 26% increase 12+ months (n=228)</td> <td>- 26% increase 12+ months (n=228) - performance maintenance 12+ months (n=0 patients >9 months)</td> </tr> </tbody> </table>	ED attendances (new)	- 2.7 % increase	September YTD (n = 4522)	Emergency Admissions	- 0.6 % reduction	September YTD (n = 281)	Other Emergency Admissions	- 2.0 % reduction	September YTD (n = 536)	Elective Admissions	- 1.1 % increase	September YTD (n = 110)	Day Care attendances	- 3.1 % increase	September YTD (n = 3574)	National v Group	National	RCSI Group	IP. DC Waiting List Dec 19 v's Dec 18	- 4% reduction 0-12 months (n=2697) - 9% reduction 12+ months (n=944)	- performance maintenance 0-12 months (n=4) - 48% reduction 12+ months (n=171)	Outpatient waiting list Dec 19 v's Dec 18	- 5% increase 0-12 months (n=18315) - 12% increase 12+ months (n=18957)	- 10% increase 0-12 months (n=4619) - 34% reduction 12+ months (n=2711)	GI Endoscopy waiting list	- 8% increase 0-12 months (n=3169) - 26% increase 12+ months (n=228)	- 26% increase 12+ months (n=228) - performance maintenance 12+ months (n=0 patients >9 months)
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	<p>ED Patient Wait Volume for admission – National / RCSI Hospital Group – 2020 / 2019 / 2018</p> <ul style="list-style-type: none"> - national average target (n=228) not achieved for any month during 2019 and for only 4 months of 2018 - average daily count value of 379 demonstrated for January 2020 (1st-16th Jan) - an increase of 18% compared to 320 for January 2019 (n=59) <p>RCSI Hospital Group - 8am TrolleyGAR</p> <ul style="list-style-type: none"> - RCSI HG average target (n=40) achieved for every month during 2019 and for 11 months of 2018 - average daily count value of 18 demonstrated for January 2020 (1st-16th Jan) - a reduction of 22% compared to 23 for January 2019 (n=5)
<i>Key Performance Metrics</i> <i>Item 6</i>	<p>Key Performance Metrics - November 19</p> <ul style="list-style-type: none"> - Tabled and noted.
<i>Clinical Directors Report: Item 7</i>	<p>Consultant Recruitment and Appointments</p> <ul style="list-style-type: none"> - Consultant recruitment remains an issue. It is forecasted this trend will continue, with most challenging areas being smaller outlying hospitals, such as Cavan / Monaghan. - PB to attend a meeting on 21st January to discuss Controls and Assurances around Non-SDR Consultants. Measures in place across all sites within the Group to ensure all new consultants employed are on the Specialist Register. <p>Quality and Patient Safety</p> <ul style="list-style-type: none"> - H.R. noted the work carried out by the SIMF and congratulated the Q&S Committee on their achievements.
<i>Finance Report</i> <i>Item 8</i>	<p>Finance Report</p> <ul style="list-style-type: none"> - €0.5m (<0.1%) deficit 2019 v's financial limit excluding bad debt provision - 2020 budgets issued and based on 2019 outturn plus pay awards and contains 1% savings target for hospitals - Biosimilar drugs expected savings to materialise in 2020. - Agency Cost reduced from €57m to <€30m pa in last 5 years; medical agency 30% of total remaining concentrated in OLOL / Cavan and reflect difficulties in recruitment and retention in those hospitals. Not significant further savings achievable - Private patient income remains an issue 15% reduction in last 4 years due to patients not using their insurance and continues to be a challenge; issue in 2020 if required to deliver savings to offset income reduction - NTPF Insourcing project continuing in 2020.
<i>HR Report</i> <i>Item 9</i>	<p>HR Report</p> <ul style="list-style-type: none"> - Target for reduction in Agency was achieved. - Chair acknowledged the improvement in absenteeism across the Group. This has been achieved with local initiative such as meeting on all sites and continued communication with those absent.
<i>AOB</i>	<p>None</p>
<i>Date of next meeting</i>	<p>It was agreed that the next Board Meeting would take place on Friday, 13th March 2020 at 8am.</p>

Signed: _____

Date: _____