

MINUTES OF MEETING OF RCSI HG BOARD HELD ON 15th MARCH 2019 AT 8.00 IN THE ROBERT SMITH ROOM, RCSI

PRESENT:

Ms. Anne Maher - AM
 Mr Colm McGrattan - CMcG
 Dr Donal de Buitléir - DdeB
 Mr Douglas Keatinge - DK
 Dr Maria Wilson Browne - MWB
 Prof Anthony Cunningham -AC

IN ATTENDANCE:

Mr. Ian Carter	Chief Executive
Ms Sheila McGuinness	Chief Operations Officer
Mr Rory Farrelly	Chief Director of Nursing and Midwifery
Mr Chris Kenny	Chief Financial Officer
Mr Enda Maloney	Director of Human Resources
Ms Rosemary Collier	Group Director of Transformation

APOLOGIES:

Prof Paddy Broe -PB
 Prof Cathal Kelly - CK
 Prof Helen Roche - HR
 Mr Enda Connolly - EC

<i>Opening Remarks</i>	The Chair opened the meeting and noted apologies from Prof Paddy Broe, Prof Cathal Kelly and Prof Helen Roche.
<i>Declarations of Conflicts of Interest Agenda Item 1</i>	The Chair enquired if any Board member wished to declare any conflict of interest in relation to the Agenda. No declarations declared.
<i>Approval of Minutes 12.10.18 Item 2</i>	Minutes of the 11 th January 2019 and 19 th February 2019 meeting agreed.
<i>Matters Arising Item 3</i>	None
<i>Chair Update Item 4</i>	<p>Realignment of Hospital Groups: (RICO)</p> <ul style="list-style-type: none"> - No further update received to date. <p>Sláintecare Action Plan 2019</p> <ul style="list-style-type: none"> - The Slaintecare Action Plan for 2019 was published on 13th March 19 and issued for review. The document was tabled for discussion. IC gave a brief overview of the content. - Synopsis of action plan to be issued to Board members for their review / comments. Further discussion to take place at next Board meeting. - Budget 2019 provided €20 million for the establishment of a new ring-fenced Sláintecare Integration Fund to test and scale how services can best be delivered. - Initial concerns raised surrounding funding and lack of clarity demonstrated regarding pathway to proposed model. The Board agreed to communicate concerns regarding the Sláintecare Action Plan 2019 at the earliest opportunity. - Report on Expanding Public Activity in Public Hospitals and Disentangling the Public Private mix in Public Hospitals - report not yet published <p>RCSI HG Strategy</p> <ul style="list-style-type: none"> - Minister Harris declined an invitation to attend the March Board meeting. AM to continue to pursue a meeting with Minister.

	<p>SALLI Tele-Health Trial</p> <ul style="list-style-type: none"> - The Chair and IC met with Dr Don Thornhill and Ms Anne Connolly to discuss a proposed Tele-health and Wellbeing Trial for the Group. Further discussions to take place. <p>INMO - Industrial Action - 30.01.19, 05.02.19, 07.02.19</p> <ul style="list-style-type: none"> - total of 8,288 planned patient appointments cancelled as a result of industrial action - IP.DC - 705 - OPD - 7,583 <ul style="list-style-type: none"> - restoration of appointments now commenced (completion 6 weeks) <p>The Labour Court made a number of key recommendations which were centred on what is described as 'phase one' in an overhaul of the role of a staff nurse. It also included a new salary scale, a revision of the pay increments for those remaining on the existing scale, an extension of an allowance to take in more nurses, and new measures aimed at increasing productivity.</p> <p>National Recruitment</p> <p>HSE Board</p> <ul style="list-style-type: none"> - The Minister for Health has appointed 8 new appointees to the Board of the HSE. <p>Director General / CEO Designate</p> <ul style="list-style-type: none"> - The deadline for applications for the re-advertised post of Director General / CEO Designate of the HSE was January 10th. Number of applications received. Appointment to be made shortly. - Interim HSE Senior Leadership Team appointments remain in place. <p>Group CEO appointments</p> <ul style="list-style-type: none"> - Decisions on appointments made - not yet formally announced 																				
<p><i>CEO Report Item 5</i></p>	<p>CEO's Report Tabled and Key Points Included:</p> <p>Macro Activity cumulative trends</p> <table border="0"> <tr> <td>- ED attendances (new)</td> <td>- 2.8% increase</td> <td>January YTD</td> <td>(n = 432)</td> </tr> <tr> <td>- Emergency Admissions</td> <td>- 1.1% increase</td> <td>January YTD</td> <td>(n = 52)</td> </tr> <tr> <td>- Other Emergency Admissions</td> <td>- 7.1% increase</td> <td>January YTD</td> <td>(n = 162)</td> </tr> <tr> <td>- Elective Admissions</td> <td>- 8.1% reduction</td> <td>January YTD</td> <td>(n = 69)</td> </tr> <tr> <td>- Day Care attendances</td> <td>- 2.6% reduction</td> <td>January YTD</td> <td>(n = 284)</td> </tr> </table> <p>- IP/DC total volume / > 12-month volume reductions demonstrated across all group sites - OPD total volume / > 12 month volume reductions demonstrated across all group sites.</p> <p>Finance:</p> <ul style="list-style-type: none"> - 2019 budget based on 2018 outturn less deductions €12m plus incremental pay awards therefore assumption is that it is a manageable budget. - Assumption that €12m deductions will be returned as funding. - High level affordability of headcount by HSE, indicated minimal requirement for the Group to reduce headcount(4WTE) - Patient income remains a problem due to PHI actions. Evidence of some buoyancy in Beaumont Hospital. - Centralised HSE procurement means limited scope for the Group to make non pay savings. - Projected 2% gross deficit 2019 at this time 	- ED attendances (new)	- 2.8% increase	January YTD	(n = 432)	- Emergency Admissions	- 1.1% increase	January YTD	(n = 52)	- Other Emergency Admissions	- 7.1% increase	January YTD	(n = 162)	- Elective Admissions	- 8.1% reduction	January YTD	(n = 69)	- Day Care attendances	- 2.6% reduction	January YTD	(n = 284)
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	<p>Waiting List Initiative</p> <ul style="list-style-type: none"> - 2019 MOU to be progressed <p>HIQA - Inspection (unannounced) - (Beaumont Hospital 21.02.19) / (Louth County Hospital 05.03.19)</p> <p>Beaumont Hospital</p> <ul style="list-style-type: none"> - no risks identified in relationship to decontamination structure and process - risks identified in regard to CPE particularly centering on Hamilton Ward <p>Louth Hospital</p> <ul style="list-style-type: none"> - report awaited <p>RCSI HG Strategy</p> <ul style="list-style-type: none"> - Series of briefing sessions to be held internally for Senior Management within the Group
<i>Voluntary Hospitals Report Item 8)</i>	<ul style="list-style-type: none"> - Report of the Independent Review Group established to examine the role of voluntary organisations in publically funded health and personal social services (Day) - tabled - Report to be tabled / discussed at Rotunda Board member's away day. MWB to give feedback on same to RCSI HG Board.
<i>Key Performance Metrics Item 9</i>	<p>Key Performance Metrics - January 19</p> <ul style="list-style-type: none"> - tabled and noted.
<i>Finance Report Agenda Item 10</i>	<p>The Finance Report was tabled:</p> <ul style="list-style-type: none"> - The Group projects a 2% gross deficit assuming receipt of withheld funding - Private Health Insurance disputes ongoing over current legislation. Private income down 18% since 2015. Group target is to maximise collection. - Potential cash flow issues for Voluntary Hospitals in 2019 due to legacy funding issues. <p>Finance Sub Committee</p> <ul style="list-style-type: none"> - Finance Sub Committee met 11th March. - Reviewed proposed €16m savings plan. - Noted €6m achievable under Group control and €10m dependent on National initiatives. - It was agreed correspondence be issued to HSE regarding unrealistic budget.
<i>HR Report Item</i>	<p>HR Report</p> <ul style="list-style-type: none"> - Absenteeism on some sites remain high. National performance target is set at 3.5%. Continued focus / engagement with management ongoing. - Breakdown of absenteeism by staff cohorts requested for next Board.
<i>AOB</i>	<p>GP Contractual Reforms</p> <ul style="list-style-type: none"> - Report imminent. <p>Annual Report 2018</p> <ul style="list-style-type: none"> - Report to be uploaded onto RCSI HG website. <p>May Board Meeting</p> <ul style="list-style-type: none"> - DDB gave his apologies for the next Board meeting.
<i>Date of next meeting</i>	<p>It was agreed that the next Board Meeting would take place on Friday, 10th May 2019 at 8am.</p>

Signed: _____

Date: _____